



PAST PRESIDENT

Committee: Executive

Board Term: 2 years

Position Term: 1 years

Time Commitment: ≈ 6 hours/mo.

Paid/Volunteer: Volunteer

ROLE SUMMARY

The Past President is responsible for supporting the president in onboarding and stepping in to back up the President when needed. The Past President manages all documentation updates, coming off their stint as President, and ensures that the new Board has all the process details needed to be successful.

EXPECTATIONS

- Be available to support the President in their goals for the year, including reviewing materials and provide insight.
- Support the President with guidance for the Board Administrator.
- May sign contracts and be a signatory on all accounts.
- Owns the annual local area network award application for WorldatWork (if the Board opts to apply).
- Provides any guidance and support necessary to support the organization's mission.

REQUIREMENTS

- WorldatWork member preferred.
- Ability to attend board meetings, including monthly board and strategy meetings, with onsite attendance as required.
- Ability to manage money and in financial good standing.

TRPDX is committed to providing an environment of mutual respect where equal employment opportunities are available to all industry professionals without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, military and veteran status, and any other characteristic protected by applicable law.

Updated: March 2022